



Job Description

Job Title: Education Systems Support, Regional Center of Excellence (Exempt)

Supervisor: Director, Regional Center of Excellence

About NES: Established in Minnesota Statute 123A.21, the Northeast Service Cooperative helps build, sustain and recreate rural infrastructure and enterprise in education, technology, health care and economic development. Winner of several national awards for innovation, NES serves and supports 108 member schools, colleges, cities, counties, state agencies, service agencies, health care providers, regional consortia and others. An independent, regional, public initiative, NES often develops and delivers its services through collaboration between and among boards, staffs, members and colleagues as well as public and private partners.

Summary: In partnership with district, school and charter leaders, educators and stakeholder teams, Minnesota’s Regional Centers of Excellence (RCE) facilitate and support a continuous improvement process that is focused on transforming educational systems to ensure high levels of learning for students without exception.

RCE Core Competencies	All RCE staff demonstrate knowledge, skills, and willingness to:
Equity	<ul style="list-style-type: none"> • Engage educators in conversations and action planning to ensure high levels of learning for all students and staff without exception • Identify and eliminate structural and institutional barriers to educational opportunities resulting in improved conditions for teaching and learning
Effective Instruction	<ul style="list-style-type: none"> • Support systems and educators in implementing and sustaining standards-based curriculum, instruction, and assessment • Support systems and educators in implementing and sustaining highly effective Professional Learning Communities
Coaching	<ul style="list-style-type: none"> • Maintain a professional coaching relationship with educators through active listening, reflective questioning

	<p>and collaborative development of differentiated coaching plans</p> <ul style="list-style-type: none"> Engage in focused conversations with district and school leaders to build capacity for school turnaround and improvement that embeds timely and meaningful stakeholder engagement
Facilitation	<ul style="list-style-type: none"> Model the use of effective team facilitation processes and protocols Design and provide professional development activities utilizing the principals of adult learning
Evidence/Data	<ul style="list-style-type: none"> Use evidence and data in system and educator improvement, including the use of MDE secure reports, multiple types of education data, and comprehensive needs assessment to support the continuous improvement process and ensure equitable distribution of resources
Active Implementation	<ul style="list-style-type: none"> Assist systems and educators in identifying and implementing evidence-based practices using the Active Implementation Framework (AIHub)

RCE Position Requirements:

Candidates will:

- Foster positive, productive, and collaborative relationships with Regional Centers of Excellence colleagues, districts, schools, charters, service cooperatives, and the Minnesota Department of Education
- Collaborate with RCE colleagues through job shadowing and peer feedback experiences
- Make appropriate and effective use of time, technology, and resources
- Be required to travel from home/service cooperative office to perform the duties of the job; travel costs are reimbursed
- Complete all operational reports within a timely manner
- Be flexible in a year-round work environment
- This is a year-round, full-time position.

Education Systems Specialist Competencies:

- The Education System Specialist partners/works with MDE and RCE staff, districts, schools, and charters in equity-focused continuous improvement
- School improvement Support OR School Advocate; as assigned:
- Professional Learning Development: provide alignment of RCE’s staff induction, development, support, and sustainability

- Professional Growth and Development: coach and mentor RCE staff in developing and sustaining the RCE Core Competencies
- Team Support: provide support for and facilitation of RCE teams, specialists, work groups, and project teams as assigned
- Coordination: coordinate RCE professional development experiences
- Leadership: participate in RCE leadership team, provide feedback link to practice/policy discussions